



American Hotel Register

September 2008

Corporate Responsibility/Social Responsibility/Sustainability Statement

We recognize the importance of instituting environmentally friendly practices into all aspects of our business. Our program is designed to inform our associates and customers on Living Green. We have made the commitment to develop and source environmentally preferable products and packaging, as well as encourage our business partners to seek out and share eco-friendly ideas and innovations. We also pledge to make our worldwide corporate headquarters and regional distribution centers as environmentally efficient as possible,

More info: www.americanhotel.com click on the left link Living Green Program

Environmental Overview - what the company is doing to reduce the most important environmental impacts of their operations

- Fontana and Vernon Hills Distribution Centers and corporate facility lighting have been replaced with energy efficient lamps and ballasts.
- All of our refrigerators, microwaves, and Ricoh, high-speed copiers are Energy Star Efficient.
- 100% of our toilets, faucets and showers are low-flow.
- We have added a public transportation stop at our corporate headquarters.
- Since 2005, we use low VOC (volatile organic compounds which emit smog producing pollutants into the air) paints.
- All cleaning products used in our facilities are environmentally-friendly, biodegradable and water-soluble.
- Corporate headquarters and regional distribution center participate in Clean Air Counts, a voluntary public-private initiative to reduce smog-forming pollutants and energy consumption in the greater Chicago area.
- We recycle all large batteries, cans, bottles and paper using a third party to sort and properly recycle our waste.
- We mail back all of our HP toners and cartridges for recycling.
- We have contracted a minority company to evaluate our pallet usage and provide recommendations for waste reduction in our various regional distribution locations. _

Social Overview - what the company is doing related to employee welfare, community involvement, etc.

We're committed to creating a diverse environment where associates are given the support they need to learn, grow, and reach their potential. It is not just about race and gender. It's about creating an inclusive environment that celebrates the diversity of people, ideas, and perspectives. Our company is built on teams of hardworking men and women of differing cultures, ages, ethnicities, and lifestyles. We are committed to providing equal employment opportunity for all persons regardless of race, color, religion, gender, sexual orientation, gender identity, age, national origin, citizenship status, marital status, disability, or status as a disabled veteran. Supporting our community is a fundamental focus of our value system. We partner with more than 60 organizations, such as the YMCA, Special Education programs, and the Boy Scouts of America. Through these programs, we hope to inspire the additional support of the community at large. We support the growth and development of minority-owned, women-owned and other small businesses. Our goal is to facilitate a process that makes it easier for these businesses to establish a relationship with us.



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