

ORDER FORM
540 Gaither Road, Suite 200
Rockville, MD 20850
Toll Free Phone: 866-AVENDRA Fax: 866-568-9114

THIS ORDER IS SUBJECT TO AVENDRA FF&E SERVICES TERMS & CONDITIONS ON THE ATTACHED DOCUMENT

DATE: / /		Customer #		(If applicable)	
SHIP TO:			BILL TO:		
Ship To Contact:			REFERENCE PO#:		
Phone:	Fax:	Replenishment Quote #:			
Email Address:			Bill To Email Address:		
Requested Delivery Date: ____ / ____ / ____ (Or Before, Unless Noted)					
Tax Exempt ID #		(Attach Copy)	Tax Exempt Expiration Date:		

***** WARNING! ORDER MAY BE RETURNED IF FORM IS INCOMPLETE *****

Quantity	Avendra #	Mfg Name, Catalog #, Description	Unit Price	Total

(Minimum Order is \$100)

UNLESS OTHERWISE INDICATED, ALL SHIPMENTS ARE F.O.B. FACTORY. FREIGHT WILL BE INVOICED AS SEPARATE ITEM. ALL ORDERS ARE SUBJECT TO CREDIT APPROVAL. DEPOSIT MAY BE REQ'D. PAYMENT TERMS ARE NET 30.

<input type="checkbox"/>	CALL ABOVE NUMBER 24 HOURS BEFORE DELIVERY (Not Available on UPS & FedEx)	OPTIONAL	
<input type="checkbox"/>	LIFT GATE DELIVERY REQUIRED	EXTRA CHARGE	
<input type="checkbox"/>	AIR-FREIGHT AND NEXT DAY DELIVERY SERVICES (If Available)	EXTRA CHARGE	

AUTHORIZED SIGNATURE REQUIRED BEFORE ORDER MAY BE PLACED

AUTHORIZED SIGNATURE INDICATES ACCEPTANCE OF AVENDRA FF&E SERVICES TERMS AND CONDITIONS
<http://www.avendra.com/wp-content/uploads/ARG-TERMS-CONDITIONS-1.2016.pdf>

 AUTHORIZED BUYER'S SIGNATURE

 PRINT NAME

 TITLE

 DATE

Avendra's FF&E Services are provided by Avendra Replenishment LLC, an affiliate of Avendra.